MANAGEMENT OF A VENTRICULOPERITONEAL (VP) SHUNT

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| Policy number | Draft |
| Effective from | September 2021 |

AIM

1. To appropriately support all Participants who have a Ventriculoperitoneal Shunt (VP)

sCOPE

This applies to all FLINTWOOD employees

1. DEFINITION

Ventriculo Peritoneal (VP) – is a shunt used to drain extra cerebrospinal fluid (CSF) from your brain. CSF is the fluid that surrounds your brain and spinal cord.

1. POLICY

4.1 Ensure all Participants who have a VP Shunt are identified and an appropriate shunt management plan is in place. All employees working with Participants will have the appropriate training prior to working with a Participant requiring a VP Shunt.

1. Procedures
   1. The Participant or person responsible will disclose during the intake process

that the Participant has a VP Shunt. For an existing Participant, the Participant or person responsible will advise FLINTWOOD immediately if the Participants medical needs change and a VP Shunt is now required.

* 1. A current Shunt Management Plan must be in place. The plan is developed

and signed off by a medical practitioner.

* 1. The Shunt Management Plan is reviewed every 2 years or as required.
  2. The cover of the Participants emergency folder will reflect the Participant has

VP Shunt and the Shunt Management Plan will be included in the emergency

folder.

* 1. Employees will be trained in response to the signs and symptoms of a

blocked shunt.

* 1. Employees are to follow the VP Shunt Policy and VP Shunt Management Plan

for medical advice.

* 1. FLINTWOOD recognises the seriousness of a blocked shunt and will seek immediate medical emergency assistance.

1. RESPONSIBILITIES

Employees.

* Will complete the relevant training and associated files and documents to ensure they have a full understanding of Participant support needs and emergencies

Service Manager

* Ensure all Participants who have a VP Shunt are identified.
* Ensure a current Shunt Management Plan is in place.
* Ensure all staff working with Participants who have a VP shunt are appropriately trained.

General Manager

* Ensure appropriate paperwork to support a Participant with a VP shunt is in place.
* Ensure employees are appropriately trained.

CEO

* Ensure adherence to the policy

1. CHANGE HISTORY

| Version | Release / Review date | Author / Reviewer | Change details |
| --- | --- | --- | --- |
| Draft | TBA | Jashika Pillay | Formatting & Update Content |
| 0.2 | September 2021 | Policy Committee | Read and Approved |